

Insha Siraj

Assistant Professor (English)
J&K Higher Education
Department

Contact

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Srinagar, India 190017

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Skills

Student counseling

Grading

Lecturing

Academic research

Performance improvement

Goals and performance

Classroom administration

Lesson Planning

Classroom management

Curriculum Development

Online learning tools

Student needs assessment

Classroom presentations

Languages

English

Urdu

Kashmiri

A dedicated teacher with an excellent knowledge of English language, literature and literary criticism. Focused on developing all-round personality of students and inculcating high values, morals and feeling of companionship in them. Result-oriented and consistently involved in developing course material and assessing performance of students in academics. Motivating students to participate in various personality development programmes, more specifically in those involving better understanding and usage of literature and language.

Work History

2016-08 -

Current

Assistant Professor

J&K Higher Education Department, Srinagar

- Used variety of learning modalities and support materials to facilitate learning process and accentuate presentations.
- Took attendance, graded assignments and maintained student records to assist teachers with administrative tasks and maintain smooth daily operations.
- Proctored exams and provided remediation for learning improvement goals.
- Helped struggling students by providing support outside of classrooms and consistently checking in on progress.
- Applied innovative teaching methods to encourage student learning objectives.
- Facilitated academic and community collaborations to increase number of community-engaged research proposal submissions to extramural funders.
- Built strong rapport with students through class discussions and academic advisement.
- Assisted professors and college administrators with continuous development, review, planning and outcomes evaluation to measure academic program performances.

Education

2006-03 -

Bachelor of Arts

2008-03

Govt. College For Women, Nawakadal - Srinagar

2009-04 -

Master of Arts: English

2011-03 *University of Kashmir – Srinagar*

2012 – 2015. **Master of Philosophy**
University of Kashmir - Srinagar

2010-03 - **B.Ed**
2011-07 *University of Kashmir - Srinagar*

Interests

Reading, Writing

Additional Information

NET, SET